CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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CDSS

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November 19, 2024   PIN 24-14-CCLD

TO: CERTIFIED ADMINISTRATORS (PROSPECTIVE AND CURRENT) AND
           ADMINISTRATOR CERTIFICATION PROGRAM TRAINING VENDORS

           Original signed by Kevin Gaines
FROM: KEVIN GAINES, Deputy Director
           Community Care Licensing Division

SUBJECT: **UPCOMING ADMINISTRATOR CERTIFICATION BUREAU WEBINAR**

Provider Information Notice (PIN) Summary

PIN 24-14-CCLD provides notification that the Administrator Certification Bureau will be hosting a webinar for administrators and administrator certification program training vendors. Topics include updates on the Administrator Certification Online Application portal, application processing timelines, website enhancements, and Residential Care Facilities for the Elderly regulations.

Webinar Date: December 19, 2024
[Webinar registration link](#)

Webinar

ACB will be hosting a webinar to provide updates on the Administrator Certification online application portal and Phase 2 development, application processing, and website enhancements. The webinar will include a live question and answer portion. Questions and responses will be compiled in a Frequently Asked Questions document that will be posted on the ACB website.

If you would like to attend the webinar, please register in advance as space is limited.

When: December 19, 2024, at 1:00 PM Pacific Time (US and Canada)

Topic: Administrator Certification Bureau Webinar

Register in advance for this webinar:

Webinar registration link

If you require accommodation or language access, such as American Sign Language or Live Captioning, please contact ccldcts@dss.ca.gov no later than Monday, December 9, 2024.

Additional Resources

For your convenience, please visit the Administrator Certification webpage that includes resources and information to assist you:

- Subscribe to the WIRE and receive ACB notifications
- Past webinar resources
- Portal Information webpage
- How to Renew an Administrator Certificate

If you have questions, please contact AdminCertInfo@dss.ca.gov.